

NORTHBOROUGH HISTORIC DISTRICT COMMISSION

Meeting Minutes for Monthly Meeting
Wednesday February 17, 2016
Conference Room C (The Kitchen)
63 Main St, Northborough

Present: Bruce Chute, Norm Corbin, Ben Davies, Amy White, Leslie Harrison, Stephanie Stockman, and Bob Ellis

Alternates: Marie Nieber and Brian Smith

Chairman called the monthly meeting to order at 7:00.

- Approval of Previous Meeting Minutes
 - Norm Corbin made a motion to accept the January 20, 2016 meeting minutes, and Amy White seconded the motion. It was passed unanimously.

AGENDA

- Cemetery signs – seal color
 - The seal color will be gold.
 - Due to the town's recommendation to solicit 3 proposals, Leslie will ask Crown and Unisign for quotes.
- CPA 2015 approved sign requests
 - Chapinville, Assabetville, Woodside
 - Verbiage was finalized for the Woodside sign
 - Norm Corbin made a motion that the wording be adjusted for the Woodside sign, and it was seconded by Leslie Harrison. This was accepted unanimously.
 - Peter Whitney parsonage
 - The sign is complete.
- Howard Street Cemetery National Historic Register
 - The application will be submitted to the Massachusetts Historical Commission.
- Brigham St. cemetery GPR – (gather quotes in 2015 with spring 2016 target)
 - Stephanie will contact the Cemetery Commission, and she will call surrounding towns for their Request for Quotes.
- Colonial headstones preservation (MPPF 50:50 funding, target spring 2017)
 - Norm is continuing to look for the deed to find ownership of the cemetery.
- 250th celebration update
 - There are many upcoming events, including a fashion show that can be found on the website.
- White Cliffs update
 - Melissa Pride-Fahs is no longer buying the property, and it is back on the market.
- Homeowners Guideline for Design Review in a Historic District

- This will be discussed at the next meeting.
- CPC request update
 - The Historical Preservation Fund – We did not get any funding.
 - The historic markers are funded for \$7,000.00.
 - The Brigham Street Burial ground property line for \$2,000.00.
 - First Parish Church will be funded for \$54,000.
- New Business
 - The commission received an email from Diane Wackell noting that Amy White, Bob Ellis, and Marie Nieber’s terms are up.
 - These members will need to decide whether or not they want to be re-appointed by March 18th.
 - Church Street Culvert
 - The NHDC will have a public hearing, regarding demolition.
 - Kathy Joubert
 - Kathy Joubert asked that the commission to write a letter that the culvert is not located in the historic district, hat the DPW met with the commission and the commission is on board with the town plans.
 - Confirmation of contact information
 - Stephanie will type up the list and distribute it at the next meeting.
- Adjournment
 - Norm Corbin made a motion to adjourn the meeting at 8:20PM, and it was seconded by Amy White. It was accepted unanimously.

Respectfully Submitted,

Stephanie Stockman